

# COLUMBIA IRRIGATION DISTRICT BOARD MEETING

July 1, 2022

## CALL TO ORDER

President Shawver called the meeting to order at 9:00 a.m. Present at the meeting were:

Vincent Shawver, President  
Neil Martin, Vice President  
Dallas Ayde, Director  
Sherri Thackham, Director  
Marilyn Dickenson, Director

Jeff Sperline, Sperline Raekes Law  
Curt Strifert, Secretary/Manager  
Lila Freshment, Recorder

**Guests:** Adam Fyall, Benton County Sustainable Development Manager/President of Tapteal Greenway

## APPROVAL OF AGENDA

President Shawver added an Executive session to the agenda. Director Thackham motioned to approve the agenda with the added Executive session. Director Martin seconded the motion. Motion carried.

## PUBLIC COMMENT

Adam Fyall, Benton County Sustainable Development Manager and President of Tapteal Greenway came in to discuss safety issues at Wanawish Dam. He shared plans that Tapteal Greenway is working on to improve the signage along the river notifying people in the water of the dam ahead and telling them to get out of the water.

## CONSENT AGENDA

### Minutes of June 17, 2022

Director Ayde motioned to approve the minutes of June 17, 2022. Director Dickenson seconded the motion. Motion carried.

### June Vouchers

Voucher 01	Reimburse Revolving Fund	\$ 142,395.63
	Voucher Total	<u>\$ 142,395.63</u>

The Board reviewed and discussed the June Vouchers. Director Thackham motioned to approve the vouchers as submitted. Director Ayde seconded the motion. Motion carried.

### May Financial Statement

The Board reviewed and discussed the May Financial Statement.

### Work Orders by Division

The Board reviewed and discussed the work orders in their respective divisions.

## **OLD BUSINESS**

### **Department of Natural Resources Update**

Mr. Strifert reported that he had reached out to his contact at DNR. They will be meeting next week to discuss the email that he had sent them. Curt will report any information he receives at the next meeting.

### **Owens Pit Interlocal Agreement**

Mr. Strifert reported that the Interlocal Agreement with the changes that were made by our attorney was approved by their Board and legal counsel and will be presented to the County Commissioners for their approval. Mr. Strifert will follow up with them on the status before the next board meeting.

### **CID Newsletter**

Director Thackham motioned to approve the CID Newsletter with the addition of the Capital Improvement Fee. Director Ayde seconded the motion. Motion carried. Director Martin motioned to approve the bid for \$4,810 from Bettendorf's for the printing and mailing of the newsletter. Director Thackham seconded the motion. Motion carried.

### **Approval of Policy Revisions**

Director Thackham motioned to approve *Policy 1.2 – Proposing, writing, formatting, authorizing, and revising Policies and Procedures*. Director Ayde seconded the motion. Motion carried.

Director Thackham motioned to approve the *CID Bylaws*. Director Martin seconded the motion. Motion carried.

### **Capital Improvements Fee**

Mr. Strifert proposed adding a capital improvement fee as a budget item. The capital improvement fee would help support revenues for the District's projects. The estimated fee for 2023 is \$23.25 per patron. The fee is based on the cost of the projects the District has scheduled for the fiscal year and is subject to approval in the annual budget. The fee will vary depending on the projects scheduled each year. Director Ayde motioned to add the Capital Improvement fee as a line item to our budget. Director Thackham seconded the motion. Motion carried.

## **NEW BUSINESS**

### **Operations Report**

Director Martin asked what the overtime cost for the crew during the year mostly consisted of. Mr. Strifert stated that most of the overtime during the year is from cleaning the weeds off the trash racks at the dam. When the weather starts to cool the weeds start breaking off in the river. This usually happens in September. Staff will need to be out at the dam around the clock to keep the trash racks clean. The next biggest overtime expense is due to cleaning screens. Mr. Strifert's recommendation for a safe and long-term solution for this issue is to install an automated cleaner.

Mr. Strifert reported on a problem with beavers building dams in the canal near Columbia Center Boulevard. He requested approval from the Board to hire KID's trapper for \$250.00 per hour. The Board approved.

Mr. Strifert asked for approval to take the office staff on a half-day tour of the canal as it would be beneficial for them to see the operations and service area. The purpose is to educate and help staff answer commonly asked questions from our patrons. The Board approved the office staff tour.

**Employee Safety Gear Checklist**

Mr. Strifert presented and discussed the process of the Employee Safety Gear Checklist. The checklist includes items the District will provide to new field employees. Director Thackham motioned to approve and accept the Employee Safety Gear Checklist. Director Ayde seconded the motion. Motion carried.

**Joint Board Meeting Review**

Director Shawver reported on the highlights of the Joint Board Meeting.

**EXECUTIVE SESSION**

President Shawver moved the meeting into Executive session at 10:50 a.m. for 15 minutes, to discuss current litigation. The meeting was moved to open session at 11:13 a.m.

**DIRECTOR DISCUSSION**

No discussion.

**ADJOURNMENT**

President Shawver adjourned the meeting at 11:20 a.m.

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Vincent Shawver, President

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Neil Martin, Vice President

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Sherri Thackham, Director

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Dallas Ayde, Director

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Marilyn Dickenson, Director

ATTEST:

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Curt Strifert, Secretary/Manager